**Factual Errors in the site visit report**

**Correction template**

Fill in the COLLEGE name

The [NCAMC](https://ceph.org/documents/1/Procedures.pdf) procedures allow for the correction of any factual errors in the site visit report draft.

The Factual ERRORS include any **incorrect:**

* Names.
* Numbers.
* Data.
* Statistical information.
* Financial data.

Use this form to submit factual corrections only.

Do not submit any substantive comments in this form. The college has Five Working Days, to complete the form and send it back to the NCAMC.

*(The site visit report is an important and confidential document that belongs to NCAMC, copying, publishing, or sending to a third party is not allowed and is protected by council by-laws)*

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